

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**15 January 2013 to 31 May 2013**

(published as at 15 January 2013)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is called Exempt Information. Members of the Public and Media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

If you have any queries, please e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

**REDDITCH BOROUGH COUNCIL**  


*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the date of the decision. You can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available.

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The dates of the full Council meetings are set out in the Council's Calendar of Meetings. Meetings commence at 7pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

|                           |   |
|---------------------------|---|
| Councillor Bill Hartnett  | Leader of the Council and Portfolio Holder for Community Leadership & Partnership                     |
| Councillor G Chance       | Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport |
| Councillor Phil Mould     | Portfolio Holder for Corporate Management   |
| Councillor Rebecca Blake  | Portfolio Holder for Community Safety & Regulatory Services   |
| Councillor Mark Shurmer   | Portfolio Holder for Housing  |
| Councillor Debbie Taylor  | Portfolio Holder for Local Environment & Health   |
| Councillor Luke Stephens  | Portfolio Holder for Leisure & Tourism  |
| Councillor Michael Braley |   |
| Councillor Carole Gandy   |   |

| <b>Decision (including if a Key Decision)</b>                            | <b>Decision Taker including Details of Exempt Information (if any)</b> | <b>Date of Decision</b>              | <b>Documents submitted to Decision Maker / Background Papers List</b>   | <b>Contact for Comments</b>  |
|--|--|--------------------------------------|---|--|
| Medium Term Financial Plan 2013/14 – 2015/16                             | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013                     | Report of the Executive Director (Finance and Resources) – S151 Officer   | Jayne Pickering, Executive Director (Finance and Resources) – S151 Officer<br>01527 881207 |
| Fees and Charges 2013/14   | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013                     | Report of the Head of Finance and Resources   | Sam Morgan, Financial Services Manager,<br>01527 64252 ext 3790                            |
| Housing Revenue Account 2013/14 including recommendations on rent levels | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013<br>18 February 2013 | Report of the Head of Finance and Resources   | Teresa Kristunas, Head of Finance and Resources<br>01527 64252 ext 3295                    |
| Redditch Growth Consultation   | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013<br>18 February 2013 | Report of the Head of Planning and Regeneration<br>Redditch Growth Consultation draft sustainability report<br>Redditch Growth consultation leaflet | Emma Baker, Acting Development Plans Manager,<br>01527 64252 Ext 3376                      |
| Draft Borough of Redditch Local Plan no.4                                | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013<br>18 February 2013 | Report of the Head of Planning and Regeneration   | Emma Baker, Acting Development Plans Manager,<br>01527 64252 Ext 3376                      |

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|--|--|--------------------------------------|---|--|
| Initial Estimates 2013/14 – 2015/16  | Executive Committee<br><i>Recommendation to be made to Council</i>     | 12 February 2013<br>18 February 2013 | Report of the Head of Finance and Resources                           | Sam Morgan, Financial Services Manager,<br>01527 64252 ext 3790          |
| Quarterly Customer Services Monitoring – Quarter 3 – October to December 2012    | Executive Committee  | 12 February 2013                     | Report of the Head of Customer Services                               | Amanda de Warr, Head of Customer Services,<br>1527 881241                |
| Quarterly Budget Monitoring – Quarter 3 – October to December 2012               | Executive Committee  | 12 February 2013                     | Report of the Head of Finance and Resources                           | Sam Morgan, Financial Services Manager,<br>01527 64252 ext 3790          |
| Quarterly Monitoring – Write Off of Debts – Quarter 3 – October to December 2012 | Executive Committee  | 12 February 2013                     | Report of the Head of Finance and Resources                           | Teresa Kristunas, Head of Finance and Resources,<br>01527 64252 ext 3295 |
| Council Tax Setting 2013/14  | Executive Committee<br><i>Recommendation to be made to Council</i>     | 18 February 2013<br>18 February 2013 | Report of the Head of Finance and Resources                           | Sam Morgan, Financial Services Manager,<br>01527 64252 ext 3790          |
| Grants Programme 2012-14<br><b>Key</b>   | Executive Committee  | 12 March 2013                        | Recommendations from the Grants Panel                                 | Donna Hancox, Voluntary Sector Co-Ordinator<br>01527 64252 ext 3015      |

| <b>Decision (including if a Key Decision)</b>  | <b>Decision Taker including Details of Exempt Information (if any)</b> | <b>Date of Decision</b> | <b>Documents submitted to Decision Maker / Background Papers List</b>                                     | <b>Contact for Comments</b>  |
|--|--|-------------------------|---|--|
| Home Energy Conservation Act (HECA)  | Executive Committee<br><i>Originally due 15 January</i>                | 12 March 2013           | Report of the Head of Environmental Services  | Ceridwen John, Climate Change Manager,<br>1527 64252 ext 3046            |
| Plymouth Road Cemetery   | Executive Committee  | 12 March 2013           | Report of the Head of Environmental Services  | Sue Horrobin, Environmental Services Manager<br>01527 64252 ext 3706     |
| Quarterly Sickness Monitoring – Quarter 3 – October to December 2013                               | Executive Committee  | 12 March 2013           | Report of the Head of Finance and Resources   | Mark Stanley, Acting Human Resources & Development Manager, 01527 881673 |
| Highway Impact & Accessibility Modelling Report – Worcestershire County Council (Halcrow) May 2011 | Executive Committee  | Date to be identified   | Report of the Head of Planning & Regeneration   | Emma Baker, Acting Development Plans Manager,<br>01527 64252 ext 3376    |
| Housing Allocations Policy – Review  | Executive Committee  | Date to be identified   | Report of the Head of Housing   | Liz Tompkin, Head of Housing,<br>01527 64252 ext 3304                    |
| Tenancy Policy 2012-2014   | Executive Committee<br><i>Recommendation to be made to Council</i>     | Date to be identified   | Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) | Liz Tompkin, Head of Housing,<br>01527 64252 ext 3304                    |